



Basic Computer Course

Duration

- Theory: 25 Hrs,
- Hands-on: 25 Hrs

Pre requisite

- Knowledge of computers is not a prerequisite to follow the contents. This course assumes **no background** in Computers or Computer programming.

Take Away

- Fundamental knowledge
- Build your own resume , PPT
- Get a hands on experience
- ISO 9001 2008 certificate.

Course Contents

- Knowing computer
- Computer Components
- Hardware and Software
- Windows
- Microsoft Office - word, ppt, spread sheets
- Operating Computer using GUI Based Operating System
- Understanding Word Processing
- Introduction to Internet, WWW and Web Browsers
- Communications and collaboration
- Making Small Presentation

About HLT


HLT Software Solutions Pvt. Ltd founded and run by Ex- Microsoftians. We began with a motto of providing Future proof Software solutions and Real time Training in the Field of Information Technology


Why Us ??

- Trained by experts from top companies
- Practical and real time training
- World Standard Certification

FEEDBACK


★★★★★ 2 years ago
HLT plans is give you hope & bright future. This is the best institute for learning new technologies coz of good teaching, The way of motivating the people & Everyone is beautiful in the own way.


★★★★★ a month ago
The session they conducted was very informative and innovative and interacted session we have. Mr Omkaracharya gives an great knowledge on many wanted ideas . I really recommend the people to visit and get knowledge they need.


★★★★★ a year ago
I have done my project and internship in HLT software solutions I had a great experience with HLT they were very supportive,caring and friendly I could learn javascript,SQL,python in a very short period of time.HLT company has a good environment to learn and excel ourself thnk u HLT software solutions



HLT SOFTWARE SOLUTIONS

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